

## **An Open Call for the next Honorary Treasurer of the EPS**

We are seeking an Honorary Treasurer to join the EPS committee, to lead on EPS financial strategy, financial management, and compliance. The Honorary Treasurer serves as a Trustee of the Society and shares responsibility for its governance and compliance as a registered charity.

The current Treasurer is Professor Patrick Haggard who will remain in post until the end of 2027. The new Treasurer will start shadowing the current role in January 2027 and will take over fully in January 2028. This is an honorary (unpaid) position, and the term is initially for 4 years.

About the Experimental Psychology Society:

- The EPS was founded in 1946. Its role is to facilitate research in experimental psychology, and scientific communication among experimental psychologists and those working in cognate fields. Based in the UK, it also has many members in mainland Europe and elsewhere overseas.
- The EPS holds regular scientific meetings at which members and guests present their work, sponsors scientific workshops on special topics, and awards grants and prizes to facilitate experimental psychology research. These activities are funded primarily by the EPS's journal, the Quarterly Journal of Experimental Psychology (QJEP).
- The Society's annual income and expenditure are each typically around £400000. Further information about the Society's finances is available on the Charity Commission website.
- The Experimental Psychology Society is a Registered Charity (258747) and is VAT Registered.

The Treasurer role involves:

- Having oversight of and responsibility for all EPS financial activity.
- Working together with the Society's accountants to prepare and approve Annual Accounts, and quarterly VAT returns.
- Filing approved Annual Accounts with the Charity Commission.
- Advising the EPS Committee on available budgets for its various grant schemes.
- Attending EPS committee meetings in person (typically 4 times per year in the UK, in conjunction with EPS Scientific meetings), and participating in committee decision-making.
- Dealing with ad hoc finance-related queries from members/grantees.
- Liaising with the EPS' publisher regarding QJEP royalty payments.
- Estimated time commitment of approximately 10-20 hours per month, with additional time during peak reporting periods.

Support is available including:

- The EPS finance assistant who checks and administers payments.
- The backing of the EPS committee and our publisher (Sage).
- Reasonable expenses for attending committee meetings are covered, in line with EPS travel policies.

Applicants should meet the following criteria:

- Be an ordinary member of EPS.
- Applicants should be based in the UK or able to travel regularly to attend in-person committee meetings in the UK.
- An understanding of the aims and profile of the EPS.
- A strong publication record in experimental psychology.
- Previous experience of handling financial procedures in an academic / charitable context (e.g., grant administration, society administration).
- A commitment to attend EPS committee meetings regularly, and to work closely with the Society.

We are committed to equality and diversity and are open to contributions from all sections of the experimental psychology community. Applications from women and candidates with minority backgrounds are especially welcome.

The current Honorary Treasurer (Patrick Haggard) is available to discuss any informal enquiries about the role. He may be contacted at [p.haggard@ucl.ac.uk](mailto:p.haggard@ucl.ac.uk).

To apply, please prepare a 2-page CV (without a date of birth or picture) and a cover letter explaining why you are interested in the role, your previous relevant academic and/or financial experience, and how you would develop the role. Email this as a single PDF to the EPS administrator, Sam Hurn, at [expsychsoc@kent.ac.uk](mailto:expsychsoc@kent.ac.uk).

The closing date for applications is 1<sup>st</sup> September 2026. Shortlisted candidates will be invited to interview during September 2026. We anticipate notifying applicants of the outcome by 1<sup>st</sup> November 2026. The preferred candidate will be presented at the AGM of the Society in January 2027, and the AGM is asked to endorse the Committee's recommendation.