



Small Grants Scheme Application Form

SECTION 1: What are EPS small grants, and for whom are they intended?

- These grants enable ordinary members of the Society to pursue small-scale research projects that require limited funding for part-time research assistance and/or other expenses incurred in the running of one or more empirical studies.
- Applicants must be ordinary members of the EPS whose department will be hosting the grant.
- The maximum value of the EPS Small Grant is £10,000.
- There are two submission deadlines per year –1 June and 1 December. The proposals will be circulated to Committee members with the Agenda for the subsequent Committee Meeting. Retrospective applications will not be considered.
- The grant will provide support for a period of one year. The hosting department will invoice the EPS within two months of the first anniversary of the award start date (as indicated on the application form) for the value of the award spent at that point.
- The purpose of the grant is to support a research project with specific aims and objectives. Applications should detail what specific research studies will be carried out.
- The intended activities should NOT be a central part of any other funded research or PhD project (although they may be associated with such projects). Proposals that fail to satisfy this requirement will not be funded.
- Members who have been awarded an EPS Undergraduate Research Bursary, EPS New Graduate Research Bursary, or an EPS Small Grant in the current or previous calendar year are ineligible to apply.

See <https://eps.ac.uk/small-grants/> for full terms and conditions

Short details of application:

Applicant's name:	
Applicant's home institution:	
Applicant's email address:	

SECTION 2: Statement Checklist.

TICK TO CONFIRM

- ☐ The applicant is a member of the Experimental Psychology Society.
- ☐ The proposed activities will not form the basis for any work already funded, or as part of a PhD project.
- ☐ The full value of the grant will be spent in support of directly incurred expenses associated with the project and will not be used to meet overheads or other indirect or directly allocated costs.
- ☐ The applicant has read, and agrees to abide by, the full terms and conditions associated with the Small Grants Scheme (<https://eps.ac.uk/small-grants/>).

The following must be provided within the application form or enclosed with it.

- ☐ A grant proposal that includes the sections specified in section 3.2.
- ☐ A one-page curriculum vitae.
- ☐ A letter from the Head of the department that would host the grant, indicating the department's willingness to administer the grant according to the Society's terms and conditions for the Small Grants Scheme.

3.1 Applicant's details

Name:	
Departmental Address:	
Phone:	
Email:	
Please list specific EPS activities (i.e. presentations at EPS meetings, QJEP papers, etc.) including dates/venue	

If NOT in a permanent academic position, please complete the following:

☐

Postdoctoral worker

Date PhD awarded:.....

Current post and employer:	
Name of Principal Investigator on employing grant:	
Signature of PI to confirm their willingness for the applicant to receive a small grant:	

3.2 Grant proposal:

The proposal should include sections addressing each of the following. The proposal should not exceed 1000 words. Up to four tables/figures may be included.

Summary of current research: Provide a brief description of your current research work and achievements.

Aims of the research project: State clearly the project's aims.

Intended activities: Details of the research work (including specific studies). **NB.** The intended activities should NOT be a central part of an already-funded project. Make clear any linkage with existing research activities.

Justification of sample size: Provide a brief rationale for how sample size was estimated, and where relevant, a justification when a fully powered study is not possible or desirable (e.g. clinical populations, exploratory work, etc).

Anticipated expenditure: Details of how the monies will be spent.

NB. Detailed costings are not required.

Benefits to the member: Detail the benefits that will accrue from the research if it is funded. These might include pump-priming of a new research area, collection of pilot work to support a larger grant application elsewhere, difficulties in obtaining funding for this form of work elsewhere, etc.

3.3 Grant details:

Proposed Start date:	
Total sum requested:	
Amount to be charged for research assistance (per hour), if relevant	
Amount to be charged for participant payment (per hour), if relevant	

I confirm that this application conforms to the guidelines for EPS Small Grants, and that I was not awarded an EPS Undergraduate Research Bursary, EPS New Graduate Research Bursary, or an EPS Small Grant in the current or last calendar year.

Applicant's signature **Date**

3.4 Please enclose with the application:

- A one-page curriculum vitae
- A letter from the Head of the Department that would host the grant, indicating the department's willingness to administer the Grant according to the Society's terms and conditions (see the society website).

Applicants should prepare and submit a single PDF file of the aggregated, signed application material to expsychsoc@kent.ac.uk.

It is the applicant's responsibility to ensure that all material is compiled and formatted appropriately.