



# Undergraduate Research Bursary Final Report Form

*Please return to the Hon. Secretary*  
<https://eps.ac.uk/undergraduate-research-bursary/>

## SECTION 1: Confirmation of Bursary

### Short details of bursary:

|   |  |
|---|--|
| <b>Award Holder's Name:</b>                             |  |
| <b>Award Holder's Home Institution:</b>                 |  |
| <b>Award Holder's email:</b>                            |  |
| <b>Bursary Student Name:</b>                            |  |
| <b>Duration of Bursary (weeks)</b>                      |  |
| <b>Total Claimed<br/>(Not to exceed value of award)</b> |  |

### TICK TO CONFIRM

- The bursary was used to provide a stipend for an undergraduate student considering a research career in Experimental Psychology.
- The bursary activities did not form the basis for any work submitted in fulfilment of the undergraduate's degree programme.
- All payments due to the student have been made; these total the amount to be claimed from EPS, and no tax or National Insurance has been deducted (see Section 5 of the Terms and Conditions of the award).
- Local ethics procedures were adhered to.

The following must be provided within this form or enclosed with it.

- A 1000-word (max) report. See below for headings to be used.
- An invoice for the amounts paid to the student (up to the maximum awarded).
- Signatures of (1) The Award Holder, (2) Head of Department, (3) The Student confirming the above.

## SECTION 2: Final Report

### 2.1 Award holder's details

|                              |  |
|------------------------------|--|
| <b>Name:</b>                 |  |
| <b>Departmental Address:</b> |  |
| <b>Phone:</b>                |  |
| <b>Email:</b>                |  |

### 2.2 Final Report Headings:

A report should be attached that includes sections addressing each of the following. The report should not exceed 1000 words. Up to four Tables/Figures may be included.

**Summary of research:** Provide a brief description of the research work undertaken and how this fulfilled the original aims of the bursary.

**Training and other benefits to the student:** State clearly the benefits of the bursary to the undergraduate.

**Anticipated publications:** Details of any publications likely to arise as a result of this research, either directly or indirectly. The Society appreciates that not all projects will lead to publishable results.

## SECTION 3: Confirmation

We confirm that the information provided in Sections 1 and 2.1 are correct.

Award Holder's signature ..... Date .....

Student signature ..... Date .....

Head of Department's signature ..... Date .....

Email this form and enclosures to [expsychsoc@kent.ac.uk](mailto:expsychsoc@kent.ac.uk) or send to:

**Professor Heather Ferguson**  
**EPS Hon. Secretary**  
**School of Psychology**  
**Keynes College**  
**University of Kent**  
**Canterbury**  
**CT2 7NP**